



PORTLAND PUBLIC SCHOOLS

OFFICE OF Head Start/Early Learners

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Date: May 26, 2020

To: PPS School Board

From: Emily Glasgow, Director of Early Learning
Eileen Isham, Head Start Director
Robert D. Cantwell, Head Start Director

Subject: Board Resolutions

BACKGROUND

- A. Federal requirements call for the Governing Board of Head Starts to approve recommendations and reports for the program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for PPS Head Start.

1. Program Planning: Board Resolution Needed

Annually, the Head Start Parent Policy Council makes recommendations prior to the annual budget and submission of the Federal and State grant applications. Attached you will find the minutes from the planning meeting. Some of the items will be supported by the requested Student Success Act (SSA) funds if and when received. Approved by the PPS Head Start Parent Policy Council on March 10, 2020.

2. Internal Dispute Resolution Policy: Board Resolution Needed

Annually, the Head Start Parent Policy Council reviews the Internal Dispute Resolution Policy and Procedures. Reviewed, updated, and approved by the PPS Head Start Parent Policy Council on March 10, 2020.

3. Eligibility, Recruitment, Selection, Enrollment, & Attendance (ERSEA): Board Resolution Needed

The Head Start Program Performance standards provides requirements and procedures for the eligibility determination, recruitment, selection, enrollment, and attendance of children in the Head Start Program. In order to prioritize those most in need of Head Start Services, a team of staff and parents developed a point system to ensure the intended population is reached. The system is reviewed, updated, and approved annually. The PPS Head Start ERSEA system was reviewed, updated, and approved by the Parent Policy Council on April 14, 2020.

4. Federal Head Start Grant application

The Head Start Performance standard require that prior to applying for grants, we need approval from the school board. The PPS Head Start Parent Policy Council approved on May 12, 2020.

ANALYSIS OF SITUATION

All items listed above support the high quality, comprehensive services provided to the children and families attending PPS Head Start.

FISCAL IMPACT

1. Program planning helps determine Head Start funding priorities and guides funding decisions.
2. Internal Dispute Resolution Policy - No financial impact
3. ERSEA - No financial impact
4. Federal Head Start Application approval- \$5,618,686

COMMUNITY ENGAGEMENT (IF APPLICABLE)

PPS Head Start Parent Policy Council reviewed, provided input, and approved these actions/documents on March 10, 2020, April 14, 2020 and May 12, 2020 as noted above.

TIMELINE FOR IMPLEMENTATION / EVALUATION

The timeline for implementation will be the 2020-2021 school year.

BOARD OPTIONS WITH ANALYSIS

Board approval needed.

CONNECTION TO BOARD GOALS

The goal of PPS Head Start is to prepare the city's most diverse young children for successful transitions to kindergarten and beyond by leveraging each child's strengths, building their social competence, and developing school readiness skills.

Portland Public Schools' vision is this: Every student, every teacher, and every school succeeding. The school district's mission is that every student by name is prepared for college, career, and participation as an active community member, regardless of race, income, or zip code. The Board adopted the following four priorities for the 2018-19 school year to move the school district toward the above aspirations:

- Set a clear vision and strategic plan.
- Create equitable opportunities and outcomes for all students.
- Build management accountability systems and structures.
- Allocate budget, funding, and resources focused on improving outcomes for students.

All of the above items support the district's and School Board's vision and priorities.

STAFF RECOMMENDATION

Develop Board resolutions and obtain signature approval of the Board Chair of the attached documents.

As a member of the PPS Executive Leadership Team, I have reviewed this staff report.

KC (Initials)

ATTACHMENTS

- A. Budget Planning Recommendations and Board Resolution
- B. Internal Dispute Resolution Policy and Procedures and Board Resolution
- C. ERSEA Selection Criteria and Board Resolution
- D. Board Signature of approval for Applying for the Federal Continuation Grant year 3.